



Welcome to Kingsland ELC



SESSION TIMES

- Monday – Thursday: 8.40 - 11.50am (morning session)
- Monday – Thursday: 12.00 - 3.10pm (afternoon session)
- Monday – Thursday: 8.40-3.10pm (all day session)
- Friday: 08.40-12.40pm
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- The door will continue to open 10 minutes prior to the end of each session. This is to allow for a staggered collection of children and reduces the number people at the gate at any one time.

THE ELC STAFF TEAM

- Head Teacher and Child Protection Coordinator: Mrs Tracey Strathearn
- Depute Head Teacher and ELC Lead: Mrs Nicki Istephan
- Support for Learning Teacher: Mrs Rebecca Franklin Ray
- Early Years Officer: Mrs Lyndsey Thomson

- Early Years Practitioners:
 - Mrs Gillian Ramage –Blue Group (not Thursdays)
 - Miss Susan Thomson –Yellow Group (full time)
 - Ms Meghan Murray- Green Group Key Worker (full time)
 - Mrs Michelle Lukehurst- Red Group (not Fridays)
 - Mrs Kirsty Watson (Wednesday, Thursday and Friday, covering groups for Mrs Ramage and Mrs Lukehurst on Thursdays and Fridays)

DAILY ROUTINES

- Hang up coat and bag, then put on indoor shoes
- Self-register
- Free play indoor/outdoor until Gather Time
- Handwashing and self-service rolling snack
- Gather Time in Colour Groups
- Handwashing and lunch in the dining hall
- Teeth cleaning
- Free Play indoor/outdoor
- End of the day Gather Time ready for pick-up at the end of the day



WHAT TO BRING TO ELC

- Dress for mess and the weather
- Indoor shoes
- Spare clothes, especially pants and socks
- Nappies, wipes and nappy sacks if needed
- Rain suit- we can provide these
- Wellies
- Water bottle
- PLEASE ENSURE ALL PERSONAL ITEMS ARE CLEARLY NAMED



WHAT WILL MY CHILD BE LEARNING?

Learning through play

Responsive to children's interests and needs

Emerging Literacy

Emerging Numeracy

Health and wellbeing

Digital

Social Studies

Outdoor



COMMUNICATION AND REPORTING

- Conversations at drop-off and pick-up
- Noticeboard- daily updates
- Blog- weekly sharing of our learning and special events
- Newsletter- monthly updates and reminders of key dates
- Care Plans
- Learning Journeys
- Reports in line with school policy
- ELC Improvement Plan
- ELC Policies

PARENT PARTNERSHIP

- Open door
- Warm and welcoming
- Positive relationships
- Clear communication
- Information sharing
- Responsive to children's needs
- Activities and events
- Helping with activities
- Supporting families



CONTACTING US

School Office: 01721 720025

Email: kps@scotborders.gov.uk



MORE INFORMATION

You will find further information on the school website, including a video tour for your child to watch under the 'Starting ELC' tab.

www.kingslandprimary.org

<https://youtu.be/Xna1W6ak5hw>